



RETAIL GIFT AID AGREEMENT TERMS AND CONDITIONS

If you sign up for Gift Aid, it means that for every £1 we raise from the sale of your goods, we can claim a further 25p from HM Revenue and Customs.

By signing this form, you are agreeing that:

- You are appointing Nightingale House Promotions Limited to act as your agent on your behalf in attempting to sell or dispose of the goods that you bring into the shop. Where goods are sold, a commission of 5% of the sale price plus VAT will be charged for this service and deducted from the proceeds of the sale.
- You own all of the goods that you bring into the shop for sale, you obtained them in a legal manner, and you are not acting as a business. You agree that neither Nightingale House Promotions Limited nor Nightingale House Hospice will be responsible for any loss or damage to any goods brought into the shop(s) for sale.
- You confirm that Nightingale House Promotions Limited is instructed, as your agent, to donate the net proceeds of the sale of your goods to Nightingale House Hospice and that it is not necessary to write to you to confirm the donations, provided that the total value of the net proceeds of sale of your goods so far in that tax year has not exceeded £1000 (or such higher amount as is specified by HM Revenue and Customs from time to time). Once a sale is made that brings the total value of the net proceeds of sale of your goods to more than £1000 (or such higher amount as is specified by HM Revenue and Customs from time to time), we must first write to you to confirm your consent to those funds over and above the initial £1000 being donated. You will have 21 days from the date of that letter to claim the net sales proceeds that have exceeded the agreed £1000. You may notify us in writing at any time (at the address stated at the bottom of this agreement), if you no longer want this arrangement to apply.
- You are a UK tax payer and you would like Nightingale House Promotions Limited to make donations to Nightingale House Hospice on your behalf and you would like all donations that you make, or have made in the last four years, to be treated as Gift Aid donations (until you notify us otherwise or this agreement is terminated). You confirm that you have paid at least 25p income tax or capital gains tax in the UK (other taxes such as VAT and Council Tax do not qualify) during the applicable tax year for each £1 that you have donated in that tax year to all charities and Community Amateur Sports Clubs (CASCs). In order to cover the initial £1000 that you have agreed to donate without further notification from us, you must have paid at least £250 income tax or capital gains tax in the UK during this tax year before you sign up to this agreement.
- You allow Nightingale House Promotions Limited to sell the items in whatever manner it decides in order to maximize the value of the sale and allow Nightingale House Promotions Limited to dispose of those items which in their opinion have no saleable value.
- You will let us know of any change in your tax status and/or address and contact details.
- You waive the right to claim interest that may have accrued on any cash you decide to reclaim from the sale of the items.
- Either you or we may terminate this agreement at any time by written notice.
- We may vary the terms of this agreement at any time by written notice to you.
- Nightingale House Hospice is committed to protecting your privacy and the data we hold is managed in accordance with the current data protection legislation. Please see our privacy policy for more information; www.nightingalehouse.co.uk/privacy-policy



Store name:

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For completion by the donor. All fields marked with * **must** be completed
Please complete all sections in **BLACK INK** using **BLOCK CAPITALS**

*TITLE:	
*FORENAME:	
*SURNAME:	
*HOME ADDRESS:	
TOWN:	
*POSTCODE:	
HOME PHONE:	
*EMAIL: This would help the hospice to reduce costs	
*SIGNATURE:	*DATE:

You will receive an end of year notification of the total net proceeds from the sale of your goods in each tax year.

By providing us with your telephone number, postal address and/or email address you are agreeing to Nightingale House Promotions Limited and Nightingale House Hospice to send out Gift Aid related correspondence.

If you are a new supporter to the hospice, we would like to send you news about our work, future fundraising activities and ways you can get involved. Depending on the information, we may do this by post or email. Please tick the box if you are happy to hear from us

If you're an existing supporter that already receives regular communication from the hospice, we will continue to write to you. All our supporters can opt out of hearing from us at any time by calling 01978 314292 or emailing info@nightingalehouse.co.uk

If you need to contact us at any time, you can do so phone at 01978 316800 or in writing by post at:

**Nightingale House Hospice,
Chester Road, Wrexham, LL11 2SJ**

KEYFOB

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**DON'T FORGET TO LET US KNOW IF ANY OF YOUR DETAILS OR CIRCUMSTANCES CHANGE!
THANK YOU FOR SUPPORTING US!**